

REGISTERED No. $\frac{M - 302}{L - 7646}$



EXTRAORDINARY
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ISLAMABAD, MONDAY, SEPTEMBER 5, 2022

PART II

Statutory Notifications (S.R.O.)

ELECTION COMMISSION OF PAKISTAN

NOTIFICATION

Islamabad, the 27th June, 2022

S. R. O. 1696(I)2022.—In exercise of the powers vested under Rule 5 of the Election Commission (Officers & Servants) Rules, 1989, the **Hon'ble Chief Election Commissioner** is pleased to specify the following Qualification, Experience, Age and Job Description for appointment to the post of Assistant Director (Protocol) under the Election Commission of Pakistan:—

(3973)

Price : Rs. 5.00

[9266(2022)/Ex. Gaz.]

QUALIFICATION, EXPERIENCE, AGE AND JOB DESCRIPTION

Sl.No.	Name of Post	Qualification	Experience	Age	Job descriptions
1.	Assistant Director (Protocol) (BS-17)	• MPA/Master in PR/Mass Communication/ IR/Governance & Public Policy/ Hospitality & Tourism Management only.	• Relevant post qualification experience of minimum two (02) years.	• Maximum 35 years (including 05 years general age relaxation).	• To arrange local and foreign tours of officers in coordination with Protocol Wing at Headquarters and Admin Wing of respective Provincial offices. • Arrangement of Protocol and Protocol passes. • Visits to Embassies/ Consulates, Visa offices (Gerrys etc.). • Issuance/Renewal of Passport. • Perform Airport duty. • Arrange air tickets and hotel reservations through proper liaison with travel agencies, hotels, etc. • PR and analytical skills. • Good speaking, writing and computer skills. • Any other duty assigned by the Authority.

[No. F. 4(3)/2022-Protocol.]

MEDIHA RAFAQAT,
Assistant Director (Estt-I).